



Hartsville/Trousdale
Water/Sewer Utility Board

Heather Bay
Chair

Mark White
Co-Chair

Sissie Parker Harper
Secretary

Kendra Stafford
Member

Jack McCall
Member

T. "Bubba" Gregory
Member

DATE AND TIME:

Tuesday, July 11, 2023, at 6:00 pm

PLACE OF MEETING:

Hartsville Trousdale Water & Sewer Utility
Conference Room
322 Broadway
Hartsville, TN. 37074

AGENDA

ORDER OF BUSINESS

1. Open Meeting.
2. Invocation.
3. Pledge of Allegiance.
4. Roll call and determination of a quorum.
5. Amendments to the agenda
6. Approval of June 2023 Meeting Minutes.
7. Approval of June 2023 Financial reports.
8. Water Loss Report June 2023.
9. Engineering Report Evan White Mid-Tenn. Engineering.
10. General Manager Report
 - Update on the TDOT River Bridge Project (Rainbow Project).
 - Approval for the 2023 Bad Debt **Write-Off** List.
 - Approval for joining the NRWA PFAS Lawsuit.
 - Approval for Rate Study proposal from Marcum LLP Accountants/Advisors.
11. Public Comments.
12. Board Members Comments.
13. Adjournment.

June 5, 2023
Hartsville-Trousdale County
Water & Sewer Utility District
Meeting of Board of Commissioners

The May meeting was called to order by Chairman Bay.

The invocation was done by Tommy McFarland.

Board members present were Heather Bay, Mayor Jack McCall, T. Bubba Gregory, Kendra Stafford, and Elizabeth Harper. Others in attendance were Tommy McFarland, Emily Walker, Callie White and Michael Varnell.

The May 2023 minutes were approved on a motion by Elizabeth Harper and second by Mayor Jack McCall. Motion Approved.

The May 2023 financials were approved on a motion by Elizabeth Harper and second by Kendra Stafford. Motion Approved.

The Water Loss report was not available at this meeting time but will be covered in July's meeting.

Evan White reported that he is still back and forth with ARPA regarding the tank rehabs. Only Snake Hollow and the WaterPlant tank #1 and #2 are eligible. The funds set aside for the other tanks are being moved over to the sewer projects.

Tommy McFarland presented in the Managers Report that the TDOR River Bridge Project (Rainbow Project) has a payment of \$1,107,177.50 due 06/07/2023. This is for the water line project consisting of 9,939 ft from the 141 S intersection under the bridge and along the new road to Starlite Rd. Tommy McFarland and Evan White have been trying to get some questions answered before the money is transferred but needed to know the will of the board if they wanted to move forward with the payment. A motion was made by Mayor Jack McCall to move forward with the deposit once Tommy and Evan get answers to their questions. This motion was seconded by Elizabeth Harper. Motion Approved.

Tommy McFarland presented a Cyber Security Plan that we are required to have in place July 1, 2023, that was prepared by our attorney. A motion to accept the Cyber Security Plan was made by Mayor Jack McCall and seconded by Elizabeth Harper. Motion Approved.

Michael Varnell with Marcum LLP Accountants/Advisors was present to discuss services for rate studies with capital improvement cost projections. After some discussion regarding full audit vs. rate study it was decided to only go with the rate study at this time. Mr. Varnell is to provide a proposal for a rate study to Tommy McFarland to be brought back to the board for review.

There were no public or board member comments.

Motion to Adjourn was made by T. Bubba Gregory and seconded by Elizabeth Harper.

**Hartsville Trousdale Water and Sewer
Budget To Actual: 2022-2023
for Accounting Period 6/30/2023**

Account Number	Account Description	Budget	12 Month Ave.	Budget Period	YTD Actual	Variance	
204-43190	OTHER GEN SERV- SEWER/CON	\$ 1,030,886.58	\$ 85,907.22	\$ 1,030,886.58	\$ 1,073,954.97	\$ (43,068.39)	
204-43191	WATER SALES	\$ 2,397,198.54	\$ 199,766.55	\$ 2,397,198.54	\$ 2,556,661.38	\$ (159,462.84)	
204-43193	WATER TAP SALES	\$ 251,461.98	\$ 20,955.17	\$ 251,461.98	\$ 340,962.00	\$ (84,629.58)	
204-43194	SERVICE CHARGES	\$ 224,320.92	\$ 18,693.41	\$ 224,320.92	\$ 336,091.56	\$ (111,770.64)	
204-44110	INVESTMENT INCOME	\$ 40,523.38	\$ 3,376.95	\$ 40,523.38	\$ 71,541.86	\$ (31,018.48)	
204-44120	LEASE/RENTALS - CITY	\$ 7,800.00	\$ 650.00	\$ 7,800.00	\$ 7,200.00	\$ 600.00	
204-44530	SALE OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	
204-44560	DAMAGES RECOVERED FROM INDIVIDUALS	\$ -	\$ -	\$ -	\$ -	\$ -	
204-44570	CONTRIBUTIONS AND GIFTS	\$ -	\$ -	\$ -	\$ -	\$ -	
204-44990	OTHER REVENUE(REC OF BAD DEBT)	\$ -	\$ -	\$ -	\$ 4,337.28	\$ (4,337.28)	
204-49700	INSURANCE RECOVERY	\$ -	\$ -	\$ -	\$ -	\$ -	
204-47590	OTHER FED THRU STATE(GRANT - SEWER	\$ -	\$ -	\$ -	\$ -	\$ -	
204-47901	AMERICAN RESCUE PLAN	\$ -	\$ -	\$ -	\$ -	\$ -	
204-48990	OTHER INCOME(SAFETY Grant)	\$ -	\$ -	\$ -	\$ -	\$ -	
Revenue Total	With Grants	\$ 3,952,191.40	\$ 329,349.28	\$ 3,952,191.40	\$ 4,390,749.05	\$ (433,687.21)	1.26%
Revenue Total	Without Grants	\$ 3,952,191.40	\$ 329,349.28	\$ 3,952,191.40	\$ 4,390,749.05	\$ (433,687.21)	1.26%
Expense Total		\$ 3,877,364.68	\$ 323,113.72	\$ 3,877,364.68	\$ 4,336,234.02	\$ (458,869.34)	
Total Public Utilities		\$ 74,826.72	\$ 6,235.56	\$ 74,826.72	\$ 54,515.03	\$ 25,182.13	

Year: 2023
 Period: May
 Period Begin: 5/1/2023
 Period End: 5/31/2023
 Budget Amounts: Original

Hartsville Trousdale Water and Sewer

Income Statement

Account	May Actual Balance	2023 YTD Actual Balance	YTD Budget Total	YTD Budget Remaining
INCOME				
204-43190-0000-001 OTHER GENERAL SERVICES CONNECTION FEE	(\$1,275.00)	(16,500.00)	(\$13,554.92)	\$2,945.08
204-43190-0000-002 OTHER GENERAL SERVICES SEWER SALES	(\$87,773.70)	(1,040,502.13)	(\$987,914.54)	\$52,587.59
204-43190-0000-003 OTHER GENERAL SERVICES CONNECTION FEES	(\$1,875.00)	(16,952.84)	(\$20,332.37)	(\$3,379.53)
Sewer/ connections	\$ (90,923.70)	\$ (1,073,954.97)	\$ (1,021,801.83)	\$ 52,153.14
204-43191-0000-001 WATER SALES CITY	(\$91,240.45)	(1,064,842.73)	(\$922,198.96)	\$142,643.77
204-43191-0000-003 WATER SALES RURAL	(\$131,236.93)	(1,491,818.65)	(\$1,383,296.95)	\$108,521.70
Water Sales	\$ (222,477.38)	\$ (2,556,661.38)	\$ (2,305,495.91)	\$ 251,165.47
204-43193-0000-001 TAP SALES CITY	(\$12,481.00)	(116,156.00)	(\$81,776.25)	\$34,379.75
204-43193-0000-002 TAP SALES SEWER	(\$4,000.00)	(73,000.00)	(\$81,776.25)	(\$8,776.25)
204-43193-0000-003 TAP SALES RURAL	(\$16,491.00)	(151,806.00)	(\$81,776.25)	\$70,029.75
Tap Sales	\$ (32,972.00)	\$ (340,962.00)	\$ (245,328.75)	\$ 95,633.25
204-43194-0000-001 SERVICE CHARGES CITY	(\$2,737.10)	(292,186.03)	(\$23,994.73)	\$268,191.30
204-43194-0000-002 SERVICE CHARGES SEWER	\$732.73	(37,751.52)	(\$98,678.00)	(\$60,926.48)
204-43194-0000-003 SERVICE CHARGES RURAL	\$1,475.74	(6,154.01)	(\$35,992.10)	(\$29,838.09)
Service Charges	\$ (528.63)	\$ (336,091.56)	\$ (158,664.83)	\$ 177,426.73
204-44110-0000-001 INVESTMENT INCOME CITY	(\$17,621.44)	(71,541.86)	(\$48,172.73)	\$23,369.13
Investment Income	\$ (17,621.44)	\$ (71,541.86)	\$ (48,172.73)	\$ 23,369.13
204-44120-0000-001 LEASE/RENTALS CITY	(\$600.00)	(7,200.00)	(\$7,200.00)	\$0.00
Lease Rentals	\$ (600.00)	\$ (7,200.00)	\$ (7,200.00)	\$ -
204-44530-0000-001 SALE OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -
Sale of Equipment	\$ -	\$ -	\$ -	\$ -
204-44560-0000-003 DAMAGES RECOVERED FROM INDIVIDUALS	(\$550.82)	(550.82)	\$0.00	\$550.82
204-44570-0000-001 CONTRIBUTIONS AND GIFTS	\$0.00	0.00	\$0.00	\$0.00
204-44570-0000-003 CONTRIBUTIONS AND GIFTS	\$0.00	0.00	\$0.00	\$0.00
204-44990-0000-001 OTHER REVENUE(BAD DEBT RECOVERY)	(\$39.00)	(4,337.28)	\$0.00	\$4,337.28
204-47590-0000-001 OTHER FEDERAL THRU STATE	\$0.00	0.00	\$0.00	\$0.00
204-47901-0000-001 AMERICAN RESCUE PLAN FUNDING	\$0.00	0.00	\$0.00	\$0.00
204-48990-0000-001 OTHER INCOME/ SAFETY GRANT	\$0.00	0.00	\$0.00	\$0.00
Grants/Contributions	\$ (589.82)	\$ (4,888.10)	\$ -	\$ 4,888.10
Total Revenue	\$ (365,712.97)	\$ (4,391,299.87)	\$ (3,786,664.05)	\$ 604,635.82
EXPENSES				
204-55900-0105-001 EMPLOYEE WAGES- SUPERVISOR	\$3,178.63	29,548.25	\$25,338.99	(\$4,209.26)
204-55900-0105-002 EMPLOYEE WAGES SUPERVISOR SEWER	\$1,505.67	24,529.37	\$25,338.99	\$809.62
204-55900-0105-003 EMPLOYEE WAGES SUPERVISOR RURAL	\$2,007.54	32,705.50	\$25,338.95	(\$7,366.55)
Supervisor	\$ 6,691.84	\$ 86,783.12	\$ 76,016.93	\$ (10,766.19)
204-55900-0162-001 EMPLOYEE WAGES CLERICAL CITY	\$5,289.97	64,221.66	\$51,633.97	(\$12,587.69)
204-55900-0162-002 EMPLOYEE WAGES CLERICAL SEWER	\$5,664.84	66,959.98	\$17,602.49	(\$49,357.49)
204-55900-0162-003 EMPLOYEE WAGES CLERICAL RURAL	\$5,948.25	71,744.97	\$77,450.96	\$5,705.99
Clerical	\$ 16,903.06	\$ 202,926.61	\$ 146,687.42	\$ (56,239.19)
204-55900-0187-001 EMPLOYEE WAGES OVERTIME CITY	\$4,746.32	48,129.90	\$35,432.12	(\$12,697.78)
204-55900-0187-003 EMPLOYEE WAGES OVERTIME RURAL	\$5,826.66	67,682.58	\$53,148.19	(\$14,534.39)
204-55900-0187-002 EMPLOYEE WAGES OVERTIME SEWER	\$606.12	4,468.89	\$6,667.33	\$2,198.44
Employee Wages	\$ 11,179.10	\$ 120,281.37	\$ 95,247.64	\$ (25,033.73)
204-55900-0188-003 EMPLOYEE WAGES BONUS RURAL	\$0.00	0.00	\$6,672.90	\$6,672.90
204-55900-0188-001 EMPLOYEE WAGES BONUS CITY	\$0.00	0.00	\$4,448.60	\$4,448.60
204-55900-0188-002 EMPLOYEE WAGES BONUS SEWER	\$0.00	0.00	\$3,328.50	\$3,328.50
Employee Bonus	\$ -	\$ -	\$ 14,450.00	\$ 14,450.00
204-55900-0189-001 EMPLOYEE WAGES OTHER SALARY CITY	\$17,904.16	236,804.35	\$172,099.10	(\$64,705.25)
204-55900-0189-002 EMPLOYEE WAGES OTHER SALARY SEWER	\$11,047.12	146,531.91	\$159,132.73	\$12,600.82
204-55900-0189-003 EMPLOYEE WAGES OTHER SALARY RURAL	\$25,682.06	310,308.79	\$258,148.65	(\$52,160.14)
Employee Wages	\$ 54,633.34	\$ 693,645.05	\$ 589,380.48	\$ (104,264.57)
204-55900-0191-001 BOARD MEMBERS SALARY	\$200.00	2,500.00	\$3,600.00	\$1,100.00
Board Members	\$ 200.00	\$ 2,500.00	\$ 3,600.00	\$ 1,100.00
204-55900-0196-001 IN SERVICE TRAINING CITY	\$408.00	5,101.08	\$4,019.40	(\$1,081.68)
204-55900-0196-002 IN-SERVICE TRAINING	\$300.00	2,118.30	\$1,116.50	(\$1,001.80)
204-55900-0196-003 IN SERVICE TRAINING RURAL	\$487.00	6,650.04	\$6,029.10	(\$620.94)
In service Training	\$ 1,195.00	\$ 13,869.42	\$ 11,165.00	\$ (2,704.42)
204-55900-0201-001 EMPLOYEE BENEFIT SOCIAL SECURITY CITY	\$3,097.42	30,704.76	\$19,562.08	(\$11,142.68)
204-55900-0201-002 EMPLOYEE BENEFIT SOCIAL SECURITY SEWER	\$1,174.36	12,515.58	\$14,608.05	\$2,092.47
204-55900-0201-003 EMPLOYEE BENEFIT SOCIAL SECURITY RURAL	\$3,482.70	34,153.89	\$29,343.14	(\$4,810.75)
Social security	\$ 7,754.48	\$ 77,374.23	\$ 63,513.27	\$ (13,860.96)

Account		May Actual	2023 YTD Actual	YTD Budget	YTD Budget
		Balance	Balance	Total	Remaining
204-55900-0204-001	EMPLOYEE BENEFIT STATE RETIREMENT CITY	\$1,367.90	17,220.96	\$18,373.48	\$1,152.52
204-55900-0204-002	EMPLOYEE BENEFIT STATE RETIREMENT SEWER	\$584.23	7,817.21	\$6,124.50	(\$1,692.71)
204-55900-0204-003	EMPLOYEE BENEFIT STATE RETIREMENT RURAL	\$2,051.84	25,831.59	\$20,868.64	(\$4,962.95)
Retirement		\$ 4,003.97	\$ 50,869.76	\$ 45,366.62	\$ (5,503.14)
204-55900-0207-001	EMPLOYEE BENEFIT MEDICAL CITY	\$3,763.20	40,449.60	\$28,108.08	(\$12,341.52)
204-55900-0207-002	EMPLOYEE BENEFIT MEDICAL SEWER	\$1,764.00	21,032.60	\$20,989.80	(\$42.80)
204-55900-0207-003	EMPLOYEE BENEFIT MEDICAL RURAL	\$5,644.80	60,674.00	\$42,162.12	(\$18,511.88)
Medical Insurance		\$ 11,172.00	\$ 122,156.20	\$ 91,260.00	\$ (30,896.20)
204-55900-0301-001	ACCOUNTING SERVICES	\$ -	\$ -	\$ 4,171.75	\$ 4,171.75
Accounting		\$ -	\$ -	\$ 4,171.75	\$ 4,171.75
204-55900-0307-001	COMMUNICATION CITY	\$1,938.36	11,149.89	\$10,200.00	(\$949.89)
204-55900-0307-002	COMMUNICATION SEWER	\$970.60	4,567.06	\$4,500.00	(\$67.06)
204-55900-0307-003	COMMUNICATION RURAL	\$2,845.90	19,698.31	\$15,300.00	(\$4,398.31)
Communication		\$ 5,754.86	\$ 35,415.26	\$ 30,000.00	\$ (5,415.26)
204-55900-0317-001	DATA PROCESSING CITY	\$4,287.11	32,721.80	\$22,333.34	(\$10,388.46)
204-55900-0317-002	DATA PROCESSING SEWER	\$4,287.11	32,721.80	\$22,333.33	(\$10,388.47)
204-55900-0317-003	DATA PROCESSING RURAL	\$4,287.07	32,940.57	\$22,333.33	(\$10,607.24)
Data Processing		\$ 12,861.29	\$ 98,384.17	\$ 67,000.00	\$ (31,384.17)
204-55900-0320-001	DUES AND MEMBERSHIPS CITY	\$721.35	1,119.34	\$1,749.32	\$629.98
204-55900-0320-002	DUES AND MEMBERSHIPS SEWER	\$0.00	397.99	\$583.11	\$185.12
204-55900-0320-003	DUES AND MEMBERSHIPS RURAL	\$1,082.01	1,480.03	\$2,332.43	\$852.40
Dues and Memberships		\$ 1,803.36	\$ 2,997.36	\$ 4,664.86	\$ 1,667.50
204-55900-0321-001	ENGINEERING SERVICES	\$0.00	6,666.67	\$3,416.66	(\$3,250.01)
204-55900-0321-002	ENGINEERING SERVICES	\$0.00	6,666.67	\$3,416.66	(\$3,250.01)
204-55900-0321-003	ENGINEERING SERVICES	\$0.00	6,666.66	\$3,416.68	(\$3,249.98)
Engineering Services		\$ -	\$ 20,000.00	\$ 10,250.00	\$ (9,750.00)
204-55900-0332-001	LEGAL NOTICES, RECORDINGS CITY	\$362.55	2,865.53	\$333.33	(\$2,532.20)
204-55900-0332-002	LEGAL NOTICES, RECORDINGS SEWER	\$346.67	2,618.31	\$333.33	(\$2,284.98)
204-55900-0332-003	LEGAL NOTICES, RECORDINGS RURAL	\$346.66	2,698.38	\$333.34	(\$2,365.04)
Legal Notices		\$ 1,055.88	\$ 8,182.22	\$ 1,000.00	\$ (7,182.22)
204-55900-0335-001	MAINTENANCE REPAIRS BUILDING CITY	\$0.00	0.00	\$1,000.00	\$1,000.00
204-55900-0335-002	MAINTENANCE REPAIR BLD SEWER	\$0.00	0.00	\$1,000.00	\$1,000.00
204-55900-0335-003	MAINTENANCE REPAIR BUILDING RURL	\$0.00	0.00	\$1,000.00	\$1,000.00
Maintenance Buildings		\$ -	\$ -	\$ 3,000.00	\$ 3,000.00
204-55900-0336-001	MAINTENANCE REPAIR EQUIPMENT CITY	\$1,127.56	42,813.73	\$18,393.33	(\$24,420.40)
204-55900-0336-002	MAINTENANCE REPAIR EQUIPMENT SEWER	\$0.00	105,198.88	\$18,393.34	(\$86,805.54)
204-55900-0336-003	MAINTENANCE REPAIR EQUIPMENT RURAL	\$1,691.34	48,282.56	\$18,393.33	(\$29,889.23)
Maintenance equipment		\$ 2,818.90	\$ 196,295.17	\$ 55,180.00	\$ (141,115.17)
204-55900-0337-001	MAINTENANCE/ REPAIR OFFICE EQUIPMENT	\$0.00	664.40	\$929.66	\$265.26
204-55900-0337-002	MAINTENACNE/REPAIRS OFFICE EQUIPMENT	\$0.00	6,277.33	\$929.66	(\$5,347.67)
204-55900-0337-003	MAINTENACNE/REPAIRS OFFICE EQUIPMENT	\$0.00	664.41	\$929.68	\$265.27
Maintenance Office Equipment		\$ -	\$ 7,606.14	\$ 2,789.00	\$ (4,817.14)
204-55900-0338-001	MAINTENANCE REPAIR VEHICLES CITY	\$695.28	6,481.93	\$5,000.00	(\$1,481.93)
204-55900-0338-002	MAINTENANCE REPAIR VEHICLES SEWER	\$0.00	740.48	\$5,000.00	\$4,259.52
204-55900-0338-003	MAINTENANCE REPAIR VEHICLES RURAL	\$1,042.91	9,642.11	\$5,000.00	(\$4,642.11)
Maintenance Vehicles		\$ 1,738.19	\$ 16,864.52	\$ 15,000.00	\$ (1,864.52)
204-55900-0348-001	POSTAL CHARGES CITY	\$0.00	221.69	\$3,970.00	\$3,748.31
204-55900-0348-002	POSTAL CHARGES SEWER	\$0.00	221.69	\$3,970.00	\$3,748.31
204-55900-0348-003	POSTAL CHARGES RURAL	\$0.00	483.33	\$3,970.00	\$3,486.67
Postal Charges		\$ -	\$ 926.71	\$ 11,910.00	\$ 10,983.29
204-55900-0355-001	TRAVEL	\$0.00	616.35	\$1,000.00	\$383.65
204-55900-0355-002	TRAVEL	\$0.00	0.00	\$500.00	\$500.00
204-55900-0355-003	TRAVEL	\$0.00	122.50	\$1,000.00	\$877.50
Travel		\$ -	\$ 738.85	\$ 2,500.00	\$ 1,761.15
204-55900-0359-002	DISPOSAL FEES	\$314.13	9,157.87	\$7,343.00	(\$1,814.87)
Disposal Fees		\$ 314.13	\$ 9,157.87	\$ 7,343.00	\$ (1,814.87)
204-55900-0361-001	PERMITS CITY	\$140.00	140.00	\$4,800.00	\$4,660.00
204-55900-0361-002	PERMITS SEWER	\$0.00	4,840.00	\$3,000.00	(\$1,840.00)
204-55900-0361-003	PERMITS RURAL	\$210.00	210.00	\$7,200.00	\$6,990.00
Permits		\$ 350.00	\$ 5,190.00	\$ 15,000.00	\$ 9,810.00
204-55900-0399-001	OTHER CONTRACTED SERVICES CITY	\$4,355.43	12,732.25	\$4,800.00	(\$7,932.25)
204-55900-0399-002	OTHER CONTRACTED SERVICES SEWER	\$2,880.54	5,853.54	\$3,000.00	(\$2,853.54)
204-55900-0399-003	OTHER CONTRACTED SERVICES RURAL	\$5,685.67	25,126.86	\$7,200.00	(\$17,926.86)
Other Contracted services		\$ 12,921.64	\$ 43,712.65	\$ 15,000.00	\$ (28,712.65)
204-55900-0415-001	ELECTRICITY CITY	\$4,648.31	60,197.53	\$70,315.04	\$10,117.51
204-55900-0415-002	ELECTRICITY SEWER	\$13,319.11	143,606.46	\$133,494.16	(\$10,112.30)
204-55900-0415-003	ELECTRICITY RURAL	\$8,809.88	116,517.72	\$86,190.80	(\$30,326.92)
Electricity		\$ 26,777.30	\$ 320,321.71	\$ 290,000.00	\$ (30,321.71)

Account	May Actual Balance	2023 YTD Actual Balance	YTD Budget Total	YTD Budget Remaining
204-55900-0425-001 GASOLINE CITY	\$1,144.47	17,952.68	\$12,490.92	(\$5,461.76)
204-55900-0425-002 GASOLINE SEWER	\$885.49	4,959.64	\$3,469.70	(\$1,489.94)
204-55900-0425-003 GASOLINE RURAL	\$1,716.69	26,928.99	\$18,736.38	(\$8,192.61)
Gasoline	\$ 3,746.65	\$ 49,841.31	\$ 34,697.00	\$ (15,144.31)
204-55900-0434-001 NATURAL GAS CITY	\$360.71	1,836.39	\$1,891.38	\$54.99
204-55900-0434-002 NATURAL GAS SEWER	\$199.46	1,866.41	\$1,396.49	(\$469.92)
204-55900-0434-003 NATURAL GAS RURAL	\$541.07	2,854.55	\$2,837.09	(\$17.46)
Natural Gas	\$ 1,101.24	\$ 6,557.35	\$ 6,124.96	\$ (432.39)
204-55900-0435-001 OFFICE SUPPLIES CITY	\$178.19	1,320.89	\$2,089.22	\$768.33
204-55900-0435-002 OFFIC SUPPLIES SEWER	\$0.00	344.94	\$1,069.78	\$724.84
204-55900-0435-003 OFFICE SUPPLIES RURAL	\$267.28	1,610.57	\$3,133.84	\$1,523.27
Office Supplies	\$ 445.47	\$ 3,276.40	\$ 6,292.84	\$ 3,016.44
204-55900-0450-001 TIRES AND TUBES CITY	\$0.00	3,155.99	\$1,753.20	(\$1,402.79)
204-55900-0450-002 TIRES AND TUBES SEWER	\$0.00	0.00	\$2,000.00	\$2,000.00
204-55900-0450-003 TIRES AND TUBES RURAL	\$0.00	3,040.69	\$2,629.80	(\$410.89)
Tires and Tubes	\$ -	\$ 6,196.68	\$ 6,383.00	\$ 186.32
204-55900-0463-001 TESTING (WATER SAMPLES, ETC) CITY	\$1,095.09	12,394.46	\$13,828.62	\$1,434.16
204-55900-0463-002 TESTING (WATER SAMPLES, ETC) SEWER	\$250.00	16,322.56	\$4,609.55	(\$11,713.01)
204-55900-0463-003 TESTING (WATER SAMPLES, ETC) RURAL	\$1,642.63	24,809.43	\$16,350.83	(\$8,458.60)
Testing	\$ 2,987.72	\$ 53,526.45	\$ 34,789.00	\$ (18,737.45)
204-55900-0468-001 CHEMICALS CITY	\$6,546.58	68,210.96	\$46,200.00	(\$22,010.96)
204-55900-0468-002 CHEMICALS SEWER	\$1,692.72	6,399.31	\$59,500.00	\$53,100.69
204-55900-0468-003 CHEMICALS RURAL	\$9,819.85	105,319.48	\$69,300.00	(\$36,019.48)
Chemicals	\$ 18,059.15	\$ 179,929.75	\$ 175,000.00	\$ (4,929.75)
204-55900-0499-001 OTHER SUPPLIES AND MATERIALS CITY	\$26,689.12	313,443.09	\$117,403.81	(\$196,039.28)
204-55900-0499-002 OTHER SUPPLIES AND MATERIALS SEWER	\$732.98	15,198.71	\$55,906.57	\$49,707.86
204-55900-0499-003 OTHER SUPPLIES AND MATERIALS RURAL	\$41,451.47	476,007.84	\$176,105.72	(\$299,902.12)
Other Supplies	\$ 68,873.57	\$ 804,649.64	\$ 349,416.10	\$ (455,233.54)
204-55900-0506-001 LIABILITY INSURANCE CITY	\$2,469.47	30,218.96	\$28,333.33	(\$1,885.63)
204-55900-0506-002 LIABILITY INSURANCE SEWER	\$2,469.47	30,220.96	\$28,333.33	(\$1,887.63)
204-55900-0506-003 LIABILITY INSURANCE RURAL	\$2,469.47	30,221.00	\$28,333.34	(\$1,887.66)
Liability Ins	\$ 7,408.41	\$ 90,660.92	\$ 85,000.00	\$ (5,660.92)
204-55900-0514-001 DEPRECIATION CITY	\$23,000.00	276,000.00	\$228,007.64	(\$47,992.36)
204-55900-0514-002 DEPRECIATION SEWER	\$23,000.00	276,000.00	\$334,773.12	\$58,773.12
204-55900-0514-003 DEPRECIATION RURAL	\$23,000.00	276,000.00	\$342,011.48	\$66,011.48
204-55900-0520-001 LOSS ON DISPOSAL OF PROPERTY	\$ -	\$ -	\$ -	\$ -
Depreciation	\$ 69,000.00	\$ 828,000.00	\$ 904,792.24	\$ 76,792.24
204-55900-0599-001 OTHER CHARGES CITY	\$556.13	23,229.41	\$25,000.00	\$1,770.59
204-55900-0599-002 OTHER CHARGES SEWER	\$526.61	22,458.42	\$25,000.00	\$2,541.58
204-55900-0599-003 OTHER CHARGES RURAL	\$620.91	31,569.64	\$25,000.00	(\$6,569.64)
Other Charges	\$ 1,703.65	\$ 77,257.47	\$ 75,000.00	\$ (2,257.47)
204-55900-0603-001 INTEREST ON LOAN	\$0.00	0.00	\$10,493.98	\$10,493.98
204-55900-0603-002 INTEREST ON LOAN SEWER	\$8,142.51	98,614.66	\$104,845.06	\$6,230.40
204-55900-0603-003 INTEREST ON LOAN	\$0.00	0.00	\$15,740.96	\$15,740.96
Int on Loans	\$ 8,142.51	\$ 98,614.66	\$ 131,080.00	\$ 32,465.34
204-55900-0719-001 OFFICE EQUIPMENT	\$0.00	508.34	\$2,800.00	\$2,291.66
204-55900-0719-002 OFFICE EQUIPMENT	\$0.00	508.34	\$1,000.00	\$491.66
204-55900-0719-003 OFFICE EQUIPMENT	\$0.00	508.32	\$4,200.00	\$3,691.68
Office Equipment	\$ -	\$ 1,525.00	\$ 8,000.00	\$ 6,475.00
204-58831-0188-001 AMERICAN RESCUE PLAN EXPENDITURES LABOR	\$ -	\$ -	\$ -	\$ -
204-58831-0201-001 AMERICAN RESCUE PLAN EXPENDITURES SS,TAX	\$ -	\$ -	\$ -	\$ -
204-58831-0212-001 AMERICAN RESCUE PLAN EXPENDITURES MEDIC	\$ -	\$ -	\$ -	\$ -
AMERICAN RESCUE PLAN	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 361,596.71	\$ 4,336,234.02	\$ 3,488,071.11	\$ (848,162.91)
Net Profit/Loss	\$ (4,116.26)	\$ (55,065.85)	\$ (298,592.94)	\$ (243,527.09)

**Hartsville Trousdale County
Code Summary Report**

Cycle(s) All
 Customer Type(s) All
 Service Type(s) All
 Print Code Summary Report For Historical Billing

Break Report Down
 Break Down AddOns By Service Type
 Use Reading Factor
 Print Add On Usage
 Include Inactive Services
 Inactive Services To Include
 Transaction Date Range

Print Totals Only

Inactive Services With Arrears Shown In Billing
 6/1/2022 To 6/30/2023

Account Number Range All
 Filter By Reporting Groups

Service	Rate	Number		Charges	Arrears	Total	Usage
		Active	Inactive				
GA Garbage	099 Invalid Code	4	0	\$0.00	\$0.00	\$0.00	
	200 Garbage Residential	1,031	111	\$216,999.00	\$14,497.47	\$231,496.47	
	201 Business 1 Per Week	119	7	\$39,259.00	\$1,728.97	\$40,987.97	
	202 Business 2 Per Week	2	0	\$1,033.50	\$0.00	\$1,033.50	
	204 Business 4 Per Week	1	0	\$396.50	\$0.00	\$396.50	
	205 Business 5 Per Week	6	0	\$2,496.00	\$9.74	\$2,505.74	
			118	\$260,184.00	\$16,236.18	\$276,420.18	
SW Sewer	012 Rural	5	0	\$2,260.61	\$19.39	\$2,280.00	268,438
	021 City Inside City	1,307	139	\$570,881.75	\$40,068.53	\$610,950.28	70,457,419
	022 City Inside Rural	1	0	\$17.66	\$0.00	\$17.66	2,190
	282 TTCC Rural	1	0	\$557,302.37	\$0.00	\$557,302.37	62,813,000
			139	\$1,130,462.39	\$40,087.92	\$1,170,550.31	133,541,047
SP Sprinklers	300 Sprinklers	2	0	\$19.00	\$0.00	\$19.00	
			0	\$19.00	\$0.00	\$19.00	
WT Water	011 City Rural Hartsvill	3	0	\$370.45	\$0.00	\$370.45	34,297
	012 Rural Hartsville	2,147	141	\$1,299,311.52	\$87,353.02	\$1,386,664.54	97,436,567
	013 Rural Macon Co	174	7	\$114,011.25	\$2,143.58	\$116,154.83	8,510,202
	014 Rural Smith Co	10	0	\$5,003.09	\$0.00	\$5,003.09	352,342
	015 Rural Sumner Co	9	1	\$2,767.97	\$82.31	\$2,850.28	129,096
	016 Rural Wilson Co	17	0	\$12,910.94	\$333.38	\$13,244.32	1,032,799
	021 City Hartsville	1,331	143	\$582,896.74	\$31,047.27	\$613,944.01	70,702,176
	202 Rural Dry Tap H Rura	4	0	\$506.88	\$0.91	\$507.79	0
	242 CastalianSpringsFlat	3	0	\$134,572.57	\$0.00	\$134,572.57	34,308,078
	252 Rural SouthSide UD	1	0	\$40,543.91	\$0.00	\$40,543.91	10,365,750
	264 CordellHull UD Smith	1	0	\$10,439.57	\$0.00	\$10,439.57	2,666,770
	272 Rural Lafayette	1	0	\$0.00	\$0.00	\$0.00	0
	282 Rural TTCC Hartsvill	1	0	\$557,302.10	\$0.00	\$557,302.10	62,813,000
	521 City Commercial Hart	12	2	\$14,179.82	\$136.28	\$14,316.10	2,227,925
	993 Rural Track Usage	2	0	\$0.00	\$0.00	\$0.00	3,913,149
			294	\$2,774,816.81	\$121,096.75	\$2,895,913.56	294,492,151
LK Leak Protect	001 Residential	3,110	188	\$102,195.97	\$4,761.59	\$106,957.56	
	002 Commercial	180	7	\$11,784.92	\$396.04	\$12,180.96	
	003 Commercial Multi	17	0	\$2,399.04	\$3.05	\$2,402.09	
	004 Opt Out	366	6	\$0.00	\$0.12	\$0.12	
			201	\$116,379.93	\$5,160.80	\$121,540.73	
LP Line Protect	001 Residential	734	34	\$41,265.00	\$1,842.50	\$43,107.50	
	002 Commercial	19	1	\$2,821.50	\$0.00	\$2,821.50	
	003 Opt Out	2,932	18	\$0.00	\$5.74	\$5.74	
			53	\$44,086.50	\$1,848.24	\$45,934.74	
SV Service Charge	004 Bore Fee	2	8	\$0.00	\$9,050.00	\$9,050.00	
	016 After Hour Fee	0	33	\$0.00	\$2,101.49	\$2,101.49	
	017 Return Check Fee	0	14	\$0.00	\$641.88	\$641.88	
	019 Repair	0	1	\$0.00	\$543.25	\$543.25	
	023 Sewer	0	2	\$0.00	\$8,000.00	\$8,000.00	
	026 Tampering Fee	0	2	\$0.00	\$9,146.52	\$9,146.52	
	030 1" WATER TAP CITY	0	2	\$0.00	\$14,926.00	\$14,926.00	
	100 Leacheate	0	8	\$0.00	\$18,536.00	\$18,536.00	
	254 Past Due City	0	42	\$0.00	\$1,839.00	\$1,839.00	
	255 Past Due Rural	1	5	\$0.00	\$225.00	\$225.00	
			117	\$0.00	\$65,009.14	\$65,009.14	
SL Sewer Leak Protectio	001 Residential	1,014	77	\$27,147.20	\$1,558.61	\$28,705.81	
	002 Sewer Commercial	161	6	\$12,753.00	\$315.70	\$13,068.70	
	003 SewerCommercial Mult	16	0	\$2,704.00	\$4.52	\$2,708.52	
	004 Sewer Leak OPT OUT	109	0	\$0.00	\$0.00	\$0.00	
			83	\$42,604.20	\$1,878.83	\$44,483.03	
LS Sewer Line Protectio	001 Sewer Line Residenti	30	3	\$1,878.50	\$186.69	\$2,065.19	
	002 Sewer Line Commercia	4	0	\$364.50	\$0.00	\$364.50	
	004 Sewer Line Opt Out	228	1	\$0.00	\$0.00	\$0.00	
			4	\$2,243.00	\$186.69	\$2,429.69	
State Tax	11 Hartsville Rural	132	2	\$55,045.42	\$0.00	\$55,045.42	
	12 Hartsville City	3,254	191	\$162,301.29	\$0.00	\$162,301.29	
	13 Macon County	170	6	\$10,185.16	\$0.00	\$10,185.16	
	14 Smith County	11	0	\$493.56	\$0.00	\$493.56	
	15 Summer County	9	0	\$255.74	\$0.00	\$255.74	
	16 Wilson County	16	0	\$1,163.08	\$0.00	\$1,163.08	
			199	\$229,444.25	\$0.00	\$229,444.25	
	Total Taxes		199	\$229,444.25	\$0.00	\$229,444.25	
Penalty	01 Penalty - Water City	419	140	\$6,627.16	\$0.00	\$6,627.16	
	02 Penalty - Water Rural	619	118	\$13,579.47	\$0.00	\$13,579.47	
	03 Penalty - Sewer	364	132	\$6,048.84	\$0.00	\$6,048.84	
	04 Past Due Fee	458	34	\$37,890.00	\$0.00	\$37,890.00	
			424	\$64,145.47	\$0.00	\$64,145.47	
	Total Penalties		424	\$64,145.47	\$0.00	\$64,145.47	
Credit		2,378	130	\$0.00	(\$266,949.09)	(\$266,949.09)	
	Report Totals			\$4,664,385.55	(\$15,444.54)	\$4,648,941.01	428,033,198

WATER LOSS WORKSHEET													
	2022						2023						
	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
WATER PUMPED	41.486	44.446	43.339	40.771	50.316	34.363	38.035	33.679	38.615	34.532	37.650	36.912	474.14
WATER SOLD	22.493	18.643	18.343	17.233	18.262	18.618	23.333	16.690	17.452	18.773	16.990	19.983	226.81
WHOLESALE	4.838	3.524	3.484	3.157	3.351	3.320	4.298	3.231	3.524	3.539	3.287	3.817	43.37
TOTAL WATER SOLD	27.331	22.167	21.827	20.390	21.613	21.937	27.631	19.921	20.976	22.312	20.276	23.800	270.18
METER IN HOUSE	0.629	0.734	0.528	0.484	0.522	0.438	0.556	0.464	0.515	0.532	0.511	0.514	6.43
FIRE DEPART	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.00
FLUSHING	0.012	0.109	0.106	0.129	0.086	0.102	0.052	0.055	0.072	0.069	0.008	0.097	0.90
BILL ADJ	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.00
TOTAL ACCOUNTED FOR WATER	27.972	23.011	22.461	21.003	22.221	22.478	28.239	20.440	21.563	22.914	20.796	24.411	277.51
TOTAL UNACCOUNTED FOR WATER	13.514	21.435	20.878	19.768	28.095	11.885	9.796	13.239	17.052	11.618	16.854	12.501	196.64
% UNACCOUNTED FOR WATER LOSS 2022-23	32.6%	48.2%	48.2%	48.5%	55.8%	34.6%	25.8%	39.3%	44.2%	33.6%	44.8%	33.9%	40.8%
% UNACCOUNTED FOR WATER LOSS 2021-22	36.1%	27.3%	29.8%	45.1%	34.9%	34.0%	30.6%	38.2%	45.6%	27.8%	43.3%	32.8%	35.5%

WATER PUMPED VS TOTAL WATER SOLD	34.1%	50.1%	49.6%	50.0%	57.0%	36.2%	27.4%	40.8%	45.7%	35.4%	46.1%	35.5%	25.4%
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WATER SOLD	27.3306	22.1673	21.8269	20.3901	21.6130	21.9372	27.6308	19.9212	20.9762	22.3122	20.2763	23.8002	270.1821
WATER SOLD TOTAL	27.3306	22.1673	21.8269	20.3901	21.6130	21.9372	27.6308	19.9212	20.9762	22.3122	20.2763	23.8002	270.1821

WATER PUMPED	41.486	44.446	43.339	40.771	50.316	34.363	38.035	33.679	38.615	34.532	37.650	36.912	474.144
	41.486	44.446	43.339	40.771	50.316	34.363	38.035	33.679	38.615	34.532	37.650	36.912	474.144

	41,486,000	44,446,000	43,339,000	40,771,000	50,316,000	34,363,000	38,035,000	33,679,000	38,615,000	34,532,000	37,650,000	36,912,000	
WATER SALES	\$ 225,311.09	\$ 194,451.18	\$ 188,590.64	\$ 206,301.57	\$ 213,553.42	\$ 216,668.13	\$ 254,658.21	\$ 202,223.76	\$ 208,525.65	\$ 192,699.79	\$ 207,218.57	230,155.55	\$ 2,540,357.56
ELECTRICITY (WATER)	\$ 15,036.79	\$ 18,032.95	\$ 14,078.46	\$ 13,734.46	\$ 13,285.23	\$ 12,826.71	\$ 19,457.96	\$ 12,929.74	\$ 15,138.39	\$ 19,470.51	\$ 13,902.50	\$12,084.84	\$ 179,978.54
ELECTRICITY (WTP)	\$ 10,400.58	\$ 10,725.91	\$ 8,687.46	\$ 8,075.99	\$ 7,402.87	\$ 8,060.29	\$ 8,361.81	\$ 7,523.90					\$ 69,238.81
CHEMICALS (WATER)	\$ 14,825.78	\$ 11,629.76	\$ 7,731.42	\$ 5,995.28	\$ 6,095.00	\$ -	\$ -	\$ -	\$ -	\$ 96,835.36	\$ 5,479.74	\$16,366.43	\$ 164,958.77
LABOR (WATER)	\$ 12,261.21	\$ 15,363.09	\$ 13,982.78	\$ 10,851.99	\$ 10,869.74	\$13,935.58	\$11,496.78	\$10,558.24	\$ 12,379.87	\$9,927.60	\$ 9,283.45	\$12,580.49	\$ 143,490.82

\$ 0.904 \$ 0.849 \$ 0.701 \$ 0.611 \$ 0.484 \$ 0.640 \$ 0.522 \$ 0.537 \$ 0.321 \$ 3.09 \$ - \$ - #DIV/0!

SEWER SALES	\$ 84,412.76	\$ 77,127.24	\$ 78,191.73	\$ 84,825.28	\$ 88,099.42	\$ 92,237.05	\$ 102,987.74	\$ 85,969.69	\$ 88,616.05	\$ 78,366.53	\$ 85,148.74	91,051.99	\$ 1,037,034.22
ELECTRICITY (SEWER)	\$ 13,106.89	\$ 14,690.87	\$ 12,308.49	\$ 11,417.58	\$ 10,868.04	\$ 10,005.99	\$ 9,310.25	\$ 13,031.58	\$ 11,870.20	\$ 11,369.15	\$11553.65	\$13,157.24	\$ 142,689.93
CHEMICALS (SEWER)	\$ 1,769.40	\$ 217.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 490.63	\$ -	\$2,191.90	\$6,546.58	\$ 11,216.32
LABOR (SEWER)	\$ 11,397.38	\$ 14,359.23	\$ 14,622.90	\$ 11,663.21	\$ 11,684.22	\$ 14,727.37	\$ 11,719.35	\$ 11,294.29	\$ 14,552.04	\$11,501.60	\$ 11,684.50	\$14,471.43	\$ 153,677.52



Hartsville/Trousdale Water/Sewer Utility District

P. O. Box 66 • 322 Broadway • Hartsville, Tennessee 37074-0066

Phone: 615.374.3484 • Fax: 615.374.0558

www.hartsvillewater.com

Tommy McFarland

General Manager

Approval of 2023 Bad Debt Write off amount totaling \$ 16,415.76.

Heather Bay, Chairman

Mark White, Co-Chairman

Jack McCall, Mayor

Elizabeth Harper, Secretary

T. Bubba Gregory, Board Member

Kendra Stafford, Board Member

COMMISSIONERS

Heather Bay
Chairman

Mark White
Co-Chairman

Kendra Stafford
Board Member

Jack McCall
Board Member

T. "Bubba" Gregory
Board Member

Elizabeth Harper
Secretary

Hartsville Trousdale County
Transaction Post GL Entry Report

Trans. Date	Description	Reference	Entry Date	Entered By	Debit Amount	Credit Amount
Account Number	204-11140-0000-000	ACCOUNTS RECEIVABLE				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$0.00	\$15,991.39
Number of Transactions	1				\$0.00	\$15,991.39
Account Number	204-21500-0000-000	DUE TO SOLID WASTE				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$1,385.50	\$0.00
Number of Transactions	1				\$1,385.50	\$0.00
Account Number	204-21900-0000-001	LEAK PROTECTION				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$388.70	\$0.00
Number of Transactions	1				\$388.70	\$0.00
Account Number	204-21900-0000-002	LINE PROTECTION				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$175.00	\$0.00
Number of Transactions	1				\$175.00	\$0.00
Account Number	204-21900-0000-003	LEAK PROTECTION SEWER				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$151.10	\$0.00
Number of Transactions	1				\$151.10	\$0.00
Account Number	204-21900-0000-004	LINE PROTECTION SEWER				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$19.50	\$0.00
Number of Transactions	1				\$19.50	\$0.00
Account Number	204-43190-0000-002	OTHER GNERAL SERVICES SEWER SALES				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$1,958.62	\$0.00
Number of Transactions	1				\$1,958.62	\$0.00
Account Number	204-43191-0000-001	WATER SALES CITY				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$2,549.75	\$0.00
Number of Transactions	1				\$2,549.75	\$0.00
Account Number	204-43191-0000-003	WATER SALES RURAL				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$4,712.82	\$0.00
Number of Transactions	1				\$4,712.82	\$0.00
Account Number	204-43194-0000-001	SERVICE CHARGES CITY				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$1,371.02	\$0.00
Number of Transactions	1				\$1,371.02	\$0.00
Account Number	204-43194-0000-002	SERVICE CHARGES SEWER				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$1,081.16	\$0.00
Number of Transactions	1				\$1,081.16	\$0.00
Account Number	204-43194-0000-003	SERVICE CHARGES RURAL				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$2,198.22	\$0.00
Number of Transactions	1				\$2,198.22	\$0.00
Total Number of Transactions	12				\$15,991.39	\$15,991.39

**Hartsville Trousdale County
Transaction Post GL Entry Report**

Trans. Date	Description	Reference	Entry Date	Entered By	Debit Amount	Credit Amount
Account Number	204-11140-0000-000	ACCOUNTS RECEIVABLE				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$0.00	\$424.37
Number of Transactions		1			\$0.00	\$424.37
Account Number	204-21500-0000-000	DUE TO SOLID WASTE				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$95.00	\$0.00
Number of Transactions		1			\$95.00	\$0.00
Account Number	204-21900-0000-001	LEAK PROTECTION				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$12.80	\$0.00
Number of Transactions		1			\$12.80	\$0.00
Account Number	204-21900-0000-002	LINE PROTECTION				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$5.00	\$0.00
Number of Transactions		1			\$5.00	\$0.00
Account Number	204-21900-0000-003	LEAK PROTECTION SEWER				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$4.70	\$0.00
Number of Transactions		1			\$4.70	\$0.00
Account Number	204-43190-0000-002	OTHER GNERAL SERVICES SEWER SALES				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$89.15	\$0.00
Number of Transactions		1			\$89.15	\$0.00
Account Number	204-43191-0000-001	WATER SALES CITY				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$99.97	\$0.00
Number of Transactions		1			\$99.97	\$0.00
Account Number	204-43191-0000-003	WATER SALES RURAL				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$55.88	\$0.00
Number of Transactions		1			\$55.88	\$0.00
Account Number	204-43194-0000-001	SERVICE CHARGES CITY				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$7.04	\$0.00
Number of Transactions		1			\$7.04	\$0.00
Account Number	204-43194-0000-002	SERVICE CHARGES SEWER				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$52.04	\$0.00
Number of Transactions		1			\$52.04	\$0.00
Account Number	204-43194-0000-003	SERVICE CHARGES RURAL				
06/28/2023	Bad Debt Writeoff	UA 06/28/23	06/28/2023	Freida Cornwel	\$2.79	\$0.00
Number of Transactions		1			\$2.79	\$0.00
Total Number of Transactions		11			\$424.37	\$424.37

Manual BD adj - No last paid date

Hartsville Trousdale County
Bad Debt Write Off Audit

Cycle(s) 01 Cycle 1
 Account Range All Accounts
 Order By Account Number

Bad Debt Process Write Off
 Print Report Only
 Batch Number 666
 Transaction Date 6/28/2023
 Transaction Code BDW Bad Debt Writeoff - Bad Debt Writeoff

Cutoff Option
 Cutoff Date 5/23/2023
 Filter By Reporting Groups

Error Codes: T = Unposted Transaction, C= Pending Charge, D = Deposit to Apply

Account	Billing Address	Cycle	Service Address	Last Date	Balance	Error
0048-01351-001	Jerry Thompson	1	860 Hwy 10 Hartsville, TN 37074	05/10/22	\$469.38	
0048-03790-010	Merry Humphrey	1	52 Alton Hill Rd Lafayette, TN 37083	01/03/23	\$912.27	
0048-03850-007	Chadrick W Harrison	1	665 Nubia Rd Westmoreland, TN 37186	09/19/22	\$100.30	
0048-03850-008	James Edward McKnight Jr	1	710 Belcher Ln Hartsville, TN 37074	05/19/23	\$90.58	
0048-06611-004	Maranda Faye Huntsman	1	3080 Hwy 10 Hartsville, TN 37074	07/20/22	\$42.38	
0048-14345-002	Jeffrey J Denter	1	120 Fort Blount Rd Hartsville, TN 37074	02/24/23	\$164.64	
0048-22423-003	Jeffery Paul Murphy	1	2607 Landrum Court Lot #7 Springfield, TN 37172	04/24/23	\$124.76	
0048-22429-007	Hannah E West	1	Joey & Danne James 118 Kingdon Sprgs Ln Flippin, /	05/10/23	\$154.74	
0048-23490-008	Tyresha Burnley	1	149 College St Apt BB Gallatin, TN 37066	05/10/23	\$86.24	
0048-23511-004	Kristy Tashon Richardson	1	804 Vine St Irwin, PA 15642	08/19/22	\$73.02	
0048-23940-013	Vylla	1	ATTN: Accounting -Vylla Invoices P O Box 3729 Anat	05/22/23	\$136.70	
0048-24542-001	David Johnson	1	1780 Lick Creek Rd Hartsville, TN 37074	02/02/23	\$294.52	
0048-28940-009	Devin J Sucher	1	251 Waterwalk Pl Apt 123 Chattanooga, TN 37406	09/12/22	\$425.50	
0048-32028-002	Porter Angelena Openo	1	738 Maple Ave Newark, OH 43055	09/09/22	\$69.46	
0048-32150-001	William Kent Scott	1	1765 Templow Rd Bethpage, TN 37022	09/09/22	\$362.54	
0048-32640-005	Victoria Maree or Chris Trotter	1	385 Massey Hollow Ln Dixon Springs, TN 37057	03/22/23	\$79.76	
0048-32855-002	Chris D Shoulders	1	480 Honeysuckle Rd Bethpage, TN 37022	05/16/22	\$400.47	
0048-35550-006	Chelsea D King	1	260 Gravel Hill Rd Bethpage, TN 37022	01/23/23	\$389.82	
0048-35590-010	Anne Williams Suber	1	106 Oakhurst Dr Clinton, MS 39056	05/05/22	\$94.79	
0048-35960-007	Matthew J Del Rossi	1	1260 Thompson Hill Rd Bethpage, TN 37022	09/02/22	\$1,418.35	
0048-37940-013	Lora L Williams	1	512 Shrum's Cemetery Rd Westmoreland, TN 37186	10/21/22	\$265.43	

Account		Cycle	Billing Address	Service Address	Last Date	Balance	Error
0048-39240-022	James Randall Hesson	1	80 Dorothy Ln Hartsville, TN 37074	80 Dorothy Ln	05/23/22	\$61.87	
0048-39240-024	Amanda N Christian	1	80 Dorothy Ln Hartsville, TN 37074	80 Dorothy Ln	10/14/22	\$125.39	
0048-40160-006	Kerri A Turner	1	233 River St Hartsville, TN 37074	75 Latti Reese Rd	09/22/22	\$88.24	
0048-42250-017	Benjamin Joe Blair	1	2265 Hwy 141 North Hartsville, TN 37074	2265 Hwy 141 North	05/03/22	\$33.31	
0048-42360-006	Debbie Sue Daniel	1	2160 Hwy 141 North Hartsville, TN 37074	2160 Hwy 141 North	07/01/22	\$240.04	
0048-43750-016	Erika Mae Scruggs	1	645 Elmer Dalton Rd Hartsville, TN 37074	645 Elmer Dalton Rd	11/17/22	\$209.64	
0048-45165-002	Jeffery L Hinson	1	6922 US Hwy 27 La Fayette, GA 30728	5509 Green Grove Rd	05/01/23	\$161.31	
0048-49460-005	Elisha Renee Shoulders	1	790 Green Wave Dr Gallatin, TN 37066	795 Harris Branch Rd	10/03/22	\$54.01	
0048-49957-007	Michelle Lee Dillard	1	100 Coker Ln Hartsville, TN 37074	100 Coker Ln	10/07/22	\$250.15	
0048-52350-005	Crystal Elaine Beasley	1	90023 Eulia Ln Westmoreland, TN 37186	90 Rolling Acres Loop	01/19/23	\$723.82	
0048-53930-002	Joseph Carson	1	P O Box 999 Dover, TN 37058	3085 Old Lafayette Rd	05/09/22	\$51.25	
0048-55467-002	Nancy Lee Brown	1	625 Dalton Hollow Rd Hartsville, TN 37074	625 Dalton Hollow Rd	02/10/23	\$164.64	
0049-05500-004	Glenda Sue Mitchell	1	313 Andrews Ave Hartsville, TN 37074	313 Andrews Ave	12/19/22	\$181.62	
0049-06100-021	Kenneth Alan Riley	1	408 Andrews Ave Hartsville, TN 37074	408 Andrews Ave	07/22/22	\$155.58	
0049-08800-006	Glenda Dawn Vaden	1	PO Box 112 Gordonsville, TN 38563	204 Dogwood Ave	05/12/22	\$129.82	
0049-09250-019	Alex W Smith	1	1137 Green Lea Blvd Apt #F36 Gallatin, TN 37066	207 Dogwood Ave Apt C	06/24/22	\$62.67	
0049-13400-003	Amada Theresa Thompson	1	342 Dry Creek Rd Goodlettsville, TN 37072	113 Carr St	12/21/22	\$181.51	
0049-15400-004	Shelby Jean Lassiter	1	115 Rogers St Hartsville, TN 37074	115 Rogers St	01/19/23	\$511.51	
0049-21400-020	Crystal Marie Garcia	1	33550 East Hwy 96 Unit 4 Pueblo, CO 81001	213 Hayes St	09/12/22	\$73.90	
0049-21700-008	Rodney Dennis Burrow	1	120 Carr St Hartsville, TN 37074	211 Hayes St	10/07/22	\$67.25	
0049-22900-025	Daryl Hill	1	108 Hayes St Hartsville, TN 37074	108 Hayes St	12/12/22	\$671.10	
0049-26900-003	Richard Francis Burgess 3Rd	1	PO Box 223 Hartsville, TN 37074	108 College St	08/11/22	\$73.30	
0049-27300-013	Ashley Kristine Ring	1	50 Acorn Ln Hartsville, TN 37074	104 College St	06/10/22	\$69.09	
0049-31900-003	Stetson D Kirby	1	740 Armstrong Rd Castalian Springs, TN 37031	208 Western Ave	10/14/22	\$81.56	
0049-32200-007	Christoper L Dean	1	122 Locke Ln Hartsville, TN 37074	122 Locke Ln	06/27/22	\$334.64	
0049-34900-017	Summer Ortiz	1	136 Wright Ln Hartsville, TN 37074	136 Wright Ln	09/12/22	\$481.65	
0049-35700-016	Tiffany L Humphrey	1	617 East Main St Hartsville, TN 37074	617 East Main St	01/03/23	\$379.20	

Account		Cycle	Billing Address	Service Address	Last Date	Balance	Error
0049-35911-019	Megan R Harp	1	345 Dalton Hollow Rd Hartsville, TN 37074	818 East Main St	09/20/22	\$130.98	
0049-47800-009	Lindsey M Dockery	1	1050 Hwy 10 West Castalian Springs, TN 37031	140 Circle Dr	09/06/22	\$98.21	
0049-52000-001	Will Roddy	1	1341 Harrison Rd C/O Kimberly R Callen Murfreesbor	795 McMurry Blvd E	08/08/22	\$62.67	
0049-52200-023	Cade A Harrison	1	797B McMurry Blvd E Hartsville, TN 37074	797B McMurry Blvd E	05/02/23	\$70.35	
0049-52300-019	Heliodoro C Salinas	1	801 Oak St Apt C Lafayette, TN 37083	797 McMurry Blvd E	09/29/22	\$67.25	
0050-08750-017	Victoria N Hogan	1	308 A Front St Hartsville, TN 37074	308 B Front St	08/19/22	\$134.69	
0050-20250-006	Beverly Leeann Foster	1	130 Foxall St Hartsville, TN 37074	130 Foxall St	12/12/22	\$559.89	
0050-22450-014	Robynn L Coe	1	106 East Main St Hartsville, TN 37074	106 East Main St	10/20/22	\$562.72	
0050-23100-004	Tyler Jordan Edwards	1	117 Jones St Hartsville, TN 37074	202 River St	03/17/23	\$73.27	
0050-23250-003	Hartsville Prime Fitness	1	200 River St C/O Nestor D Garcia Hartsville, TN 3707	200 River St	08/12/22	\$152.24	
0050-27350-015	Ebonee L Stott	1	P O Box 325 Hartsville, TN 37074	2130 River Valley Dr	05/19/23	\$230.88	
0050-31650-003	Betty Dix	1	412 River St Hartsville, TN 37074	412 River St	05/08/23	\$71.62	
0050-32851-006	Clayton E Wyman	1	880 Mount Vernon Rd Bethpage, TN 37022	378 River St Apt 6	07/07/22	\$134.74	
0050-45050-009	Jodi Nicole Sprague	1	311 Broadway Hartsville, TN 37074	311 Broadway	10/20/22	\$354.36	
0050-47825-009	Jerry Dean Dickey	1	300 McMurry Blvd W Hartsville, TN 37074	300 McMurry Blvd W	08/16/22	\$257.59	
0050-50765-020	Nereyda Avila Blanco	1	324 Halltown Rd Hartsville, TN 37074	324 Halltown Rd	12/01/22	\$381.80	
0050-50950-011	Sherard B Crenshaw	1	324 Halltown Road Apt B Hartsville, TN 37074	324 Halltown Road Apt B	12/12/22	\$371.20	
0050-52360-004	Donna Dee Furlough	1	101 Bedrock Dr White House, TN 37188	300 Dalton Hollow Rd	05/20/22	\$101.55	
0051-03805-009	Kamie C Muirhead	1	235 McMurry Blvd W Hartsville, TN 37074	400 Tillman Ln	08/24/22	\$401.66	
Total Number Of Customers On Report					67	\$15,991.39	

Hartsville Trousdale County Transaction Audit

Batch Range	667 To 667	Route/Batch Totals	<input checked="" type="checkbox"/>
Billing Cycle	All	Print By	AR Code
Service Type	All	AR Code	All
Account Number Range	All	AR Totals	<input type="checkbox"/>
Billing Account Range	All	Print Only CR Transactions	<input type="checkbox"/>
Transaction Date Range	All		
Report Type	Summary		
Beginning Balance Detail	<input type="checkbox"/>		
Order By	Route		

Account	Name	# Of Trans	Bat	Cyc Date	Code	Beginning Balance	Amount	Ending Balance	Chk/ BD Amt Ref#
0048-37940-012	Espana, Ruth N	1	667	1 06/28/23	BDW	\$36.51	\$36.51	\$0.00	\$36.51

Route 0048 Totals

Adjustments	\$0.00	Bad Debt Recovery	\$0.00
Payments	\$0.00	Immediate Cash Receipts	\$0.00
Deposit Receipts	\$0.00	Credit	\$0.00
Deposits Applied	\$0.00	Deposit Adjustments	\$0.00
Bad Debt Writeoff	\$36.51	Rejections	\$0.00
AR Code Summary			
	1	BDW	Bad Debt Writeoff \$36.51
Cycle Summary			
	1	In Cycle	01 - Cycle 1 -\$36.51

0049-15800-019	Vaden, Amanda A	1	667	1 06/28/23	BDW	\$62.67	\$62.67	\$0.00	\$62.67
0049-52200-021	Hickey, Hattie Ann	1	667	1 06/28/23	BDW	\$62.67	\$62.67	\$0.00	\$62.67

Route 0049 Totals

Adjustments	\$0.00	Bad Debt Recovery	\$0.00
Payments	\$0.00	Immediate Cash Receipts	\$0.00
Deposit Receipts	\$0.00	Credit	\$0.00
Deposits Applied	\$0.00	Deposit Adjustments	\$0.00
Bad Debt Writeoff	\$125.34	Rejections	\$0.00
AR Code Summary			
	2	BDW	Bad Debt Writeoff \$125.34
Cycle Summary			
	2	In Cycle	01 - Cycle 1 -\$125.34

0050-32851-009	Whitaker, Gary	1	667	1 06/28/23	BDW	\$226.38	\$226.38	\$0.00	\$226.38
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Route 0050 Totals

Adjustments	\$0.00	Bad Debt Recovery	\$0.00
Payments	\$0.00	Immediate Cash Receipts	\$0.00
Deposit Receipts	\$0.00	Credit	\$0.00
Deposits Applied	\$0.00	Deposit Adjustments	\$0.00
Bad Debt Writeoff	\$226.38	Rejections	\$0.00
AR Code Summary			
	1	BDW	Bad Debt Writeoff \$226.38
Cycle Summary			
	1	In Cycle	01 - Cycle 1 -\$226.38

0051-02740-003	McPherson, Ginger L	1	667	1 06/28/23	BDW	\$36.14	\$36.14	\$0.00	\$36.14
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Account	Name	# Of	Trans	Bat	Cyc	Date	Code	Beginning	Amount	Ending	Chk/
								Balance		Balance	BD Amt Ref#

Route 0051 Totals

Adjustments								\$0.00	Bad Debt Recovery	\$0.00	
Payments								\$0.00	Immediate Cash Receipts	\$0.00	
Deposit Receipts								\$0.00	Credit	\$0.00	
Deposits Applied								\$0.00	Deposit Adjustments	\$0.00	
Bad Debt Writeoff								\$36.14	Rejections	\$0.00	
AR Code Summary											
				1			BDW	Bad Debt Writeoff		\$36.14	
Cycle Summary											
				1			In Cycle	01 - Cycle 1		-\$36.14	

Report Totals

Adjustments								\$0.00	Bad Debt Recovery	\$0.00	
Payments								\$0.00	Immediate Cash Receipts	\$0.00	
Deposit Receipts								\$0.00	Credit	\$0.00	
Deposits Applied								\$0.00	Deposit Adjustments	\$0.00	
Bad Debt Writeoff								\$424.37	Rejections	\$0.00	
AR Code Summary											
				5			BDW	Bad Debt Writeoff		\$424.37	
Cycle Summary											
				5			In Cycle	01 - Cycle 1		-\$424.37	



RETAINER AGREEMENT

THIS CONTRACT IS SUBJECT TO ARBITRATION UNDER THE FEDERAL ARBITRATION ACT AND THE STATE OF TENNESSEE GENERAL ARBITRATION STATUTE

Hartsville Trousdale Water and Sewer UD, Tennessee (Client), retains the Law Firm of Napoli Shkolnik PLLC, as our attorneys to prosecute any legal claim for negligence (or other viable causes of action) against any and all parties individuals and/or corporations that are found to be liable under the law for injuries and/or property damages suffered by us and/or our members arising out of the contamination of water supplies by per- and polyfluoroalkyl and related substances (*PFAS/PFOA*), 1,4 Dioxane and other emerging hazardous contaminants. We specifically agree as follows:

1. FEE PERCENTAGE: Client and Law Firm agree that the Law Firm shall be paid Twenty-Five Percent (25%) of the sum recovered, whether by suit, settlement or otherwise. *Client will not be liable to pay the Law Firm any legal fee if there is not any form of recovery.*

2. DISBURSEMENTS: In the event there is no recovery, the Client shall not be obligated to pay the Law Firm a legal fee for services rendered. Disbursements may include some of the following expenses: court filing fees, sheriff fees, medical and hospital report/record fees, doctor's report, court stenographer fees, deposition costs, expert fees for expert depositions and court appearances, trial exhibits, computer on-line search fees, express mail, postage, photocopy charges, document management charges, long distance telephone charges among other charges. Document management charges are the fees charged by the law firm for processing documents during litigation, such as medical records, documents produced by defendant(s) and/or other parties, etc. Processing of the documents may include but is not limited to the following: (1) scanning; (2) conversion of native files to PDF documents; (3) OCR (optical code recognition); and/or (4) indexing. At the time of settlement and distribution of proceeds, these expenses shall be deducted from the Client's share after computation of the Attorney's Fee.

3. COMPUTATION OF FEES. The contingency fee shall be computed on the gross recovery, resulting in a net settlement (or judgment), from which all appropriate disbursements in connection with the institution and prosecution of this claim is deducted, as set forth in paragraph 2 above. Examples of how a contingency fee is computed are as follows:

Gross settlement	\$100.00
25% Attorney's Fee	\$ 25.00
Net settlement	\$ 75.00
Disbursements	-\$ 10.00
Net to Client	\$ 65.00

4. WITHDRAWAL: The Law Firm expressly reserves the right to withdraw its representation at any time upon reasonable notification to the client. In the event that the client advises the Law Firm to discontinue the handling of this claim, or if the client fails to cooperate with the Law Firm in the handling of this claim, client agrees to compensate the Law Firm a reasonable amount for its services, and for the time spent on this claim on an hourly basis or under such other arrangement that may be agreed upon by the parties. The client understands that the Law Firm have conditionally accepted this case based upon independent confirmation of all facts and injuries claimed to have been sustained by Client. In the event that the client desires to transfer the file from this office, the client shall be responsible to compensate the Law Firm for the reasonable value of their services. Such transfer shall not include documents or attorney work product regarding the general liability of the defendants.

5. APPEALS: The above contingency fee does not contemplate any appeal. The Law Firm are under no duty to perfect or prosecute such appeal until a satisfactory fee arrangement is made in writing regarding costs and counsel fees.

6. STATUTE OF LIMITATIONS: We understand that any lawsuit must be commenced within a certain limited time period, (that may vary, depending upon the defendant) starting from the "discovery of the injury" or of "the date when through the exercise of reasonable diligence such injury should have been discovered... whichever is earlier". We further understand that the Statute of Limitations period for any case must be investigated, and that this Agreement is made subject to that investigation as well as an investigation of the entire case.

7. FINANCING OF CASE: If the firm borrows money from any lending institution to finance the cost of the client's case, the amounts advanced by this firm to pay the cost of prosecuting or defending a claim or action or otherwise protecting or promoting the client's interest will bear interest at the highest lawful rate allowed by applicable law. In no event will the interest be greater than the amount paid by the firm to the lending institution.

8. RESULTS NOT GUARANTEED: No attorney can accurately predict the outcome of any legal matter, accordingly, no representations are made, either expressly or impliedly, as to the final outcome of this matter. We further understand that we must immediately report any changes in address and telephone number to the Law Firm.

9. APPROVAL NECESSARY FOR SETTLEMENT: Attorneys are hereby granted a power of attorney so that they may have full authority to prepare, sign and file all legal instruments, pleadings, drafts, authorizations, and papers as shall be reasonably necessary to conclude this representation, including settlement and/or reducing to possession any and all monies or other things of value due to the Client under the claim as fully as the Client could do so in person. Attorneys are also authorized and empowered to act as Client's negotiator in any and all negotiations concerning the subject of this Agreement.

10. ASSOCIATION OF OTHER ATTORNEYS: The Law Firm may, at its own expense, use or associate other attorneys in the representation of the aforesaid claims of the Client. Client understands that Law Firm employs numerous attorneys that may work on Client's case.

11. ASSOCIATE COUNSEL: The Law Firm may participate in the division of fees in this case and assume joint responsibility for the representation of the client either in the event that the Attorney retains associate counsel or that the client later chooses new counsel, provided that the total fee to the client does not increase as a result of the division of fees and that the attorneys involved have agreed to the division of fees and assumption of joint responsibility. The Client will be advised of such joint responsibility and full disclosure will be made to Client regarding the division of fees so that the consent of the Client can be obtained.

12. OR APPLICABLE LAW TO APPLY: This Agreement shall be considered construed under and in accordance with the laws of the State of Tennessee or applicable law and the rights, duties and obligations of Client and of Attorneys regarding Attorney's representation of Client and regarding anything covered by this Agreement shall be governed by the laws of the State of Tennessee or applicable law.

13. ARBITRATION: Any and all disputes, controversies, claims or demands arising out of or relating to (1) this Agreement or (2) any provision hereof or (3) the providing of services by the Law Firm to Client or (4) the relationship between the Law Firm and Client, whether in contract, tort or otherwise, at law or in equity, for damages or any other relief, shall be resolved by binding arbitration pursuant to the Federal Arbitration Act in accordance with the Commercial Arbitration Rules then in effect with the American Arbitration Association. Any such arbitration proceeding shall be conducted in Grundy County, Tennessee. This arbitration provision shall be enforceable in either federal or state court in Grundy County, Tennessee pursuant to the substantive federal laws established by the Federal Arbitration Act. Any party to any award rendered in such arbitration proceeding may seek a judgment upon the award and that judgment may be entered by any Supreme Court in Grundy County, having jurisdiction.

14. PARTIES BOUND: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative, successors and assigns. Client or the Law Firm can execute this

document electronically, by indicating "I agree" (or similar language) via electronic mail after receiving the Agreement via electronic mail. By indicating "I agree" (or similar language) Client will be bound by the terms of the Agreement and is executing the document electronically via Client's electronic signature, indicated as "/s/" in the signature field and elects the Law Firm advance disbursements.

15. LEGAL CONSTRUCTION: In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

16. PRIOR AGREEMENTS SUPERSEDED: This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

We certify and acknowledge that we have had the opportunity to read this Agreement and have answered any questions pertaining thereto. We further state that we have voluntarily entered into this Agreement fully aware of the terms and conditions.

SIGNED AND ACCEPTED ON THIS _____ day of _____,
20 _____

**THIS CONTRACT IS SUBJECT TO ARBITRATION
UNDER THE FEDERAL ARBITRATION ACT AND
THE STATE OF TENNESSEE GENERAL ARBITRATION STATUTE**

(Name of Client)

NAPOLI SHKOLNIK, PLLC

By: _____

Printed Name
Email Address:

Printed Name of Attorney

Title: _____

Address: _____

Phone _____

CONTACT/SYSTEM INFORMATION

Client: _____

_____ Main contact person:

_____ Phone number:

_____ Email address:

_____ Address:

Legal _____ **counsel:**

_____ Phone number:

_____ Email address:

_____ Address:

Public Works Superintendent:

_____ Phone number:

_____ Email address:

_____ Address:

Environmental Engineering Firm (if applicable):

_____ Phone number:

_____ Email address:

_____ Address:

GENERAL INFORMATION

1. Have you tested for PFAS and received positive results?
Circle One: YES NO

IF YES, please attach any Reports that include results and data for all tests that you have conducted related to the presence of PFAS contamination.

1. Has there been any known usage of AFFF or Class B firefighting foam in the area (fire extinguishing, fire department training, etc.)?

Circle One: YES NO

If YES, who used them and (if known) what type(s) of AFFF were used?

1. Are there or have there ever been any airports nearby?

Circle One: YES NO

If YES, what are/were they?

1. Are there any military bases or military training facilities nearby?

Circle One: YES NO

If YES, has there been any AFFF usage there?

Circle One: YES NO

Are there any PFAS testing results available of groundwater, surface water or soil (circle all that apply)?

1. Do you know of any facility that may be storing AFFF, such as airports, fire departments or fire training facilities?

Circle One: YES NO

If YES, what are they?

1. Do you know of any local landfills or recycling centers?

Circle One: YES NO

If YES, please list them:

1. Are you aware of any other potential source of PFAS contamination?

Circle One: YES NO

If YES, please provide a list:

1. Have you received/issued any Drinking Water Advisories related to PFAS?

Circle One: YES NO

1. Have you received/issued any Fish Consumption Advisories related to PFAS?

Circle One: YES NO

1. Have you obtained any recovery or reimbursement of funds for investigation, testing, or remediation from any other entities (public or private) in connection with the alleged presence of PFAS in that water system?

Circle One: YES NO

If YES, please provide details:

IF YOU OPERATE A WASTE STORAGE FACILITY, LANDFILL, OR

RECYCLING CENTER, PLEASE ANSWER THE FOLLOWING:

1. Do you treat effluent/leachate internally or is it sent to a wastewater treatment plant?

Which Wastewater Treatment Plant: _____

* If you treat the effluent/leachate internally, please refer to the Wastewater Treatment questions.

1. Have you ever had failures of the landfill liner that led to leachate seeping or seepage of leachate outside the bounds of this liner?

Circle One: YES NO

IF YOU OPERATE A DRINKING OR WASTEWATER TREATMENT PLANT, PLEASE ANSWER THE FOLLOWING:

1. Is the water treatment facility equipped with a method for treating water that is capable of removing PFAS contamination?

Circle One: YES NO

If YES, please specify:

1. Do you use biological treatment processes at your facility?

Circle One: YES NO

1. Do you dispose of treated biosolids (circle all that apply):

Sell for agricultural purposes

Send to a landfill

Other:

1. Do you test effluent biosolids for PFAS?

Circle One: YES NO

Thank you for taking the time fill out this information sheet!

the substantive federal laws established by the Federal Arbitration Act. Any party to any award rendered in such arbitration proceeding may seek a judgment upon the award and that judgment may be entered by any Supreme Court in Delaware County, having jurisdiction.

14. PARTIES BOUND: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative, successors and assigns. Client or the Law Firm can execute this document electronically, by indicating "I agree" (or similar language) via electronic mail after receiving the Agreement via electronic mail. By indicating "I agree" (or similar

language) Client will be bound by the terms of the Agreement and is executing the document electronically via Client's electronic signature, indicated as "/s/" in the signature field and elects the Law Firm advance disbursements.

15. LEGAL CONSTRUCTION: In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

16. PRIOR AGREEMENTS SUPERSEDED: This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

We certify and acknowledge that we have had the opportunity to read this Agreement and have answered any questions pertaining thereto. We further state that we have voluntarily entered into this Agreement fully aware of the terms and conditions.

SIGNED AND ACCEPTED ON THIS _____ day of _____,
20_____